

# **MORGANTOWN PLANNING COMMISSION**

## **MINUTES**

**6:30 PM**

**January 9, 2014**

**Council Chambers**

**COMMISSIONERS PRESENT:** Peter DeMasters, Carol Pyles, William Blosser, Bill Kaweck, Sam Loretta, Ken Martis, Bill Petros, Tim Stranko, and Michael Shuman

**COMMISSIONERS ABSENT:** None.

**STAFF PRESENT:** Christopher Fletcher, AICP

**I. CALL TO ORDER/ROLL CALL:** DeMasters called the meeting to order at 6:30 PM and read the standard explanation of the how the Planning Commission conducts business and rules for public comments.

**II. GENERAL PUBLIC COMMENTS:** None

**III. MATTERS OF BUSINESS:**

**A. Approval of the December 12, 2013 meeting minutes:**

Stranko moved to approve the minutes as presented; seconded by Kaweck. Motion carried unanimously with Shuman abstaining due to his absence and Blosser abstaining due to his term beginning January 1, 2014.

**IV. OLD BUSINESS:** None.

**V. NEW BUSINESS:**

**A. MNS14-01 / HTM, LLC / Braddock Street:** Request by Lisa Mardis, on behalf of HTM, LLC, for minor subdivision approval of property located on Braddock Street; Tax Map 21, Parcel 13; R-1A, Single-Family Residential District.

Fletcher read the Staff report.

No comments were offered or submitted as a part of the public hearing.

Stranko moved to approve minor subdivision petition MNS14-01 as requested with Staff recommended conditions; seconded by Loretta. Motion carried 8-1 with Blosser voting nay.

**VI. OTHER BUSINESS:**

- A. Committee Reports – No report.**
- Traffic Commission – No report.
  - Green Team: No report.

**B. Staff Comments:**

Fletcher stated that Traffic Commission will have organizational workshops during the months of January through February and that business meetings are anticipated to be canceled.

Fletcher informed members that Dr. Trevor Harris's presentation at WVU Computer Assisted Virtual Environment (CAVE) facility and their work to assist the Planning Commission in visualizing different setback requirements in the B-4 District will be arranged in the next few weeks and Staff will send notification once scheduled. The presentation will be through a workshop and will be located at WVU's Brooks Hall downtown campus.

Fletcher reminded Commissioners to respond to meeting reminder emails for future meetings so Staff can determine whether or not a quorum is anticipated.

Fletcher informed members that Staff will be working to develop a new template for future meeting minutes.

Fletcher reported that Staff prepared a comparative table of past Type III Developments of Significant Impact Site Plans and administratively reviewed Type II Site Plans in terms of site area and gross floor area. Fletcher asked the Commission to study the information in preparation of a workshop following the Commission's February hearing. Fletcher reminded the Commission that the 2010 Downtown Strategic Plan and the 2013 Comprehensive Plan identifies that the City should do more to try to improve the efficiencies of development review.

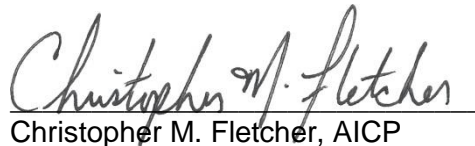
**VII. FOR THE GOOD OF THE COMMISSION:** None.

**VIII. ADJOURNMENT:** 7:30 PM

MINUTES APPROVED:

March 13, 2014

COMMISSION SECRETARY:

  
Christopher M. Fletcher, AICP